

Name: _____

Tool B2-17b

Editing and Proofreading Checklist



Capitalization



- My sentences all begin with a capital letter.
- I used capital letters for the names of people and places.

Usage



- My sentences make sense.
- I used nouns and verbs correctly.
- I used pronouns correctly.

Punctuation



- My sentences all end with a period, question mark, or exclamation mark.
- I used commas to separate items in a list.
- I used apostrophes correctly in contractions and words that show ownership.

Spelling



- My spelling matches the spelling of word wall words.
- I sounded out the words I don't know.